

CONFERENCE MEMO

PROJECT: Cordova Rd between SH 46 and SH 123 Seguin, TX

DATE: July 20, 2023

CONFERENCE LOCATION: Virtual – Microsoft Teams Meeting

CONFERENCE DATE: July 20, 2023

PURPOSE OF MEETING: Utility Kickoff Meeting

ATTENDEES:

Deepa Elter – Pape-Dawson	Ana BerryAnn – LCRA
Steven Tate - Pape-Dawson	Mark Venvell - LCRA
John Tyler - Pape-Dawson	Devan Montoya - Springs Hill WSC
David Wilder - Pape-Dawson	Parish Austin - AT&T
Pablo Martinez – City of Seguin	Bryan Lopez - Zayo
Travis Engler - GVEC	Eric Davis - Cobb Fendley, Zayo
Matthew Allen - GVEC	Mark Conlan - Centerpoint
Jeff Mayronne - LCRA	Clay Forister - Guadalupe County
Reza Shah-Mohammadi – LCRA	Jill Tarski – Malone and Wheeler
Melissa Horn - LCRA	

FROM: Deepa Elter

PROJECT NO.: 12775-00

cc: Attendees, File

DISCUSSION:

Below is an outline of the discussion and direction for the project listed above. **Action items and/or question responses are shown in the bold and italic format.**

- Limits
 - Cordova Rd between SH 46 and SH 123
 - Project Schedule
 - Letting – Q4 2025
 - Project Overview
 - Guadalupe County and City of Seguin are ~~splitting the project~~ **Project is utilizing federal funding**
 - Cordova Rd will be reconstructed from a 2 lane road to a 4 lane road with a raised median
 - Cordova Rd will be realigned at SH 46
 - There will be drainage improvements throughout the project location
- 50/50 project sponsors**

- Huber Rd will be widened to a 3 lane road at Cordova Rd, including a left turn lane.
- ROW acquisitions
 - PD ~~is in the process of finalizing setting right-of-way and will start~~ **beginning** right-of-way acquisition process.
- LCRA
 - LCRA expressed concern regarding the turning radius for their utility vehicles in front of the substation.
 - **PD advised the intent is to keep the existing turning radius. LCRA advised they can provide vehicle models and turning radius diagrams for their vehicles.**
 - LCRA asked who will own the road in front of the substation after completion of construction.
 - **PD advised it will be the City of Seguin**
- Texas Administrative Code (TAC)
 - TAC has been updated as of November, 2022 to include the following:
 - Project will be following TAC guidelines
 - ~~Utility depths are required to be deeper~~ ← **this has no context**
 - Utilities crossing the alignment must be ~~perpendicular to the alignment and cased~~
- PD requested easement documentation, UCM markups, and any additional information by 8/11/2023
- No utility expenses are reimbursable unless utilities are on an easement. ← **in an existing, compensable,**
 - Notice and Opportunity to Respond and Advise (NORA) letters will not be sent out because this is not consider a TxDOT project
 - GVEC requested a NORA letter equivalent
 - ~~PD advised this project is off-system~~ ← **NORA= Notice of Required Accomodation**
- AT&T
 - ~~Consultant will be bid out. AT&T will look at UCM prior to starting the bidding process.~~ ← **selecting a consultant**
 - ~~They will have easements mostly on the north side with cabinets and advised they cannot reuse cabinets. Avoid cabinets.~~ ← **ATT stated there are multiple cabinets within easements throughout the project**
 - Material procurement no longer on backorder
 - Cabinets are on backorder with a 1.5 year lead time.

item? bold?

is not currently identified.

what material? next line states backorder??

- Charter
 - Not on the call
- Brightspeed
 - Not on the call
- CPS
 - Not on the call
 - GVEC stated that 1.5 years ago, CPS worked with GVEC on transmission (located west of the substation)
 - PD will need to reach out to Centerpoint to inquire about any information regarding the pipeline sale between Markwest and CPS
- GVEC
 - Consultant is M & S Engineering
 - Firm will not mobilize until formal notification (NORA letter or equivalent)
 - Non-joint bid
 - Long lead times for copper fiber conductor cables (1 year)
 - Substation, double circuit, underground feeders crossing the road
 - Transmission lines are coming out of the substation
 - Poles have a 30 week lead time
- LCRA
 - LCRA asked why there was no linework for their utilities in the area
 - PD advised we do not have LCRA as-builts on file, so no linework
 - PD confirmed 100' transmission easement per survey data identified
 - LCRA advised they will send as-builts by 8/11/2023
 - PD advised the road in front of the substation will become City of Seguin right-of-way
 - Long lead times if there is an issue with the height clearance (9-12 months) in front of the substation
 - Consultant will be in-house, currently, remain

present

Present

CPS has overhead transmission west of GVEC substation

continue coordination

begin design

Per meeting minute notes, "specialty poles"

was this engineered poles? conc poles?

no infrastructure identified within ROW during SUE investigations.

design

remain

Springs Hill

- Springs Hill WSC
 - Consultant will be Malone and Wheeler
 - Non-joint bid
 - They only manage potable water, not sewer
 - They advised there should not be any issues with key infrastructure, material procurement constraints, or long lead times
- Zayo
 - Consultant will be Cobb Fendley and Associates, Inc.
 - It is unclear as of now if it will be joint bid or non-joint bid, but Zayo expressed desire for joint bid unless UCM prevents it
 - No issues with lead times. 45 day lead time for splicing
- Centerpoint
 - Centerpoint advised they will need a consultant, but do not have one at this time
 - Non-joint bid
 - There are no issues with key infrastructure, material procurement constraints, or long lead times. Centerpoint advised they do not have any easements.
- Exxon
 - Not on the call

END OF MEMO

P:\116\35\01\Meetings\220926_Utility Regroup Meeting\220926_SH35_Utility Regroup Meeting Minutes.docx